## Approved For Release 2001/07/23 CA-RDF 78-03985A000400030055-1

Special Assistant to DD/A

DFC 18 1952

Chief of Procurement and Supply

Revision and Development of CIA Regulations

25X1A9a

1. In response to your memorandum of 15 December, subject as above, this will confirm telephone call of this date designating Mr. Chief, Administrative Staff, as the key individual who will be responsible for the preparation, concurrence and coordination of CIA Regulations for the Procurement and Supply Office.

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2. Mr. may be contacted on Extension 437 - Room 1C-48, Quarters Eye.

JAMES A. GARRISON

PSO/GM (17 Dec. 1952)

Matribution:

2 - Addressee

1 - Regs. File

1 - PSO Chrono

